



**C. NELSON HARRIS**  
Mayor

**CITY OF ROANOKE**  
**OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., ROOM 452  
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July 2, 2004

The Honorable Vice-Mayor and Members  
of the Roanoke City Council  
Roanoke, Virginia

Dear Members of Council:

Pursuant to Section 10, Meetings of Council, of the Roanoke City Charter, I am calling a special meeting of the Council of the City of Roanoke on Tuesday, July 6, 2004, immediately following the Organizational Meeting of the Council which convenes at 2:00 p.m., in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, Virginia. The purpose of the special meeting will be to appoint a Member of Council to fill the unexpired term of C. Nelson Harris ending June 30, 2006.

With kindest regards, I am

Sincerely,

A handwritten signature in black ink, appearing to read "C. Nelson Harris", is written over a horizontal line.

C. Nelson Harris  
Mayor

CNH:MFP:sm

pc: Darlene L. Burcham, City Manager  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Mary F. Parker, City Clerk  
Troy A. Harmon, Municipal Auditor